

The IRS has made many tax forms and publications available to taxpayers over the Internet in Adobe Acrobat, or PDF, format. This special format ensures that the publications will print exactly as the IRS designed them.

Your library's computer has special software, called Acrobat Reader, that will allow you to view and print PDF files. In order to use this software, you must first open Internet Explorer and then find the tax form you want to print on the IRS Web page. Acrobat Reader will open automatically when you request any tax form.

NOTE: The instructions in this booklet were accurate as of January 2000. However, the World Wide Web is a dynamic environment and it is possible that the IRS will change its Web site.

1. Double-click the **Internet Explorer** icon to open Internet Explorer.
2. Click once in the address box.
3. Type www.irs.gov in the **Address** box.



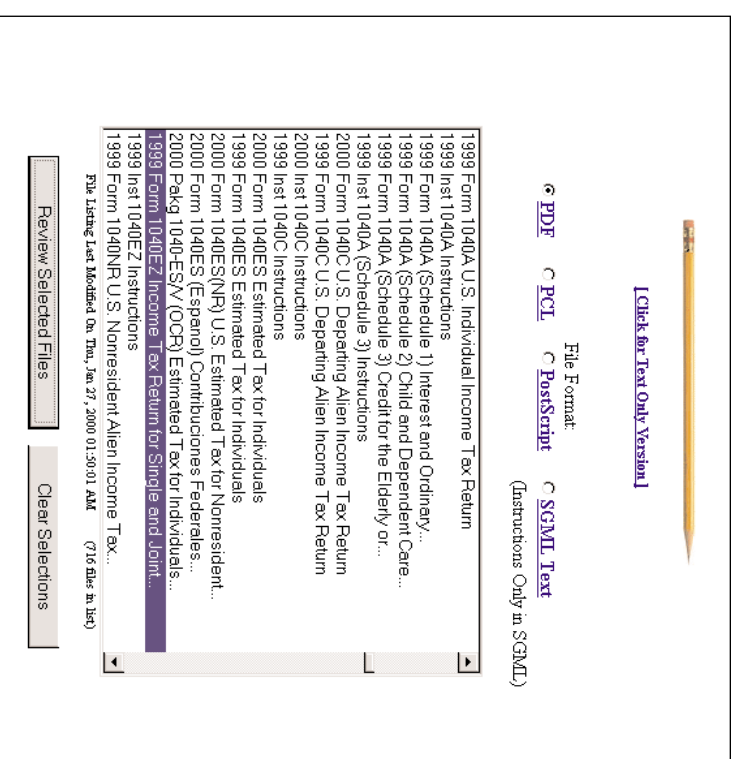
Address



4. Press the **ENTER** key. The IRS Web site will load (this may take a few moments).
5. Scroll to the bottom of *The Digital Daily* page.
6. Click the link that says **Forms & Pubs**.
7. Click the link that says **Forms and Instructions**.
8. Scroll down to the words **File Format**. There are several different formats in which you can view tax forms. Click the circle next to

PDF so that a black dot appears (if there is already a black dot there, you do not need to do anything).

9. Below the file format selections, there is a list of all the tax forms available on the World Wide Web. Scroll through the list of forms, and click the name of the form you want to print (for example, **1999 Form 1040EZ**).



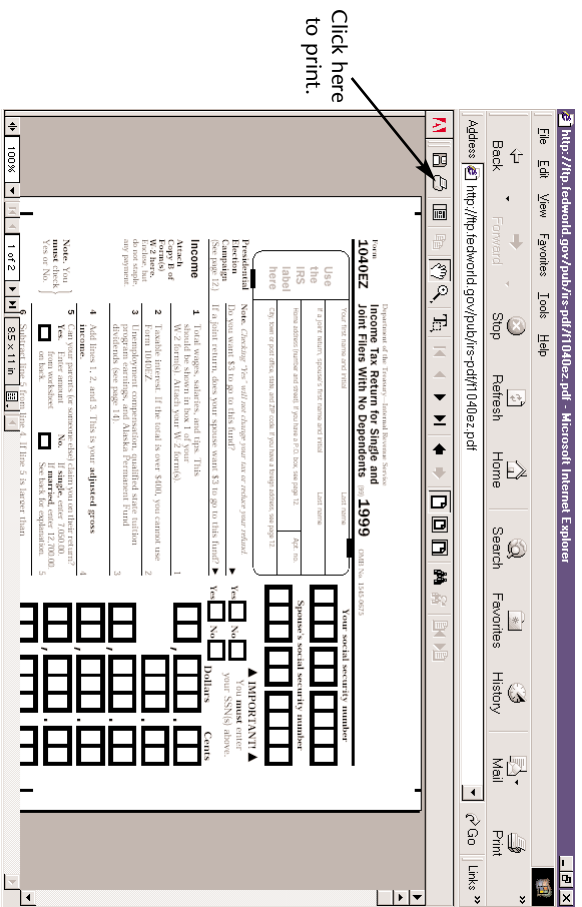
Click for Text Only Version!

File Format:
 PDF PCL PostScript SGML Text
(Instructions Only in SGML)

1999 Form 1040A U.S. Individual Income Tax Return
1999 Inst 1040A Instructions
1999 Form 1040A (Schedule 1) Interest and Ordinary...
1999 Form 1040A (Schedule 2) Child and Dependent Care...
1999 Form 1040A (Schedule 3) Credit for the Elderly or...
1999 Inst 1040A (Schedule 3) Instructions
2000 Form 1040C U.S. Departing Alien Income Tax Return
1999 Form 1040C U.S. Departing Alien Income Tax Return
2000 Inst 1040C Instructions
1999 Inst 1040C Instructions
2000 Form 1040ES Estimated Tax for Individuals
1999 Form 1040ES Estimated Tax for Individuals
2000 Form 1040ES/NR U.S. Estimated Tax for Nonresident...
2000 Form 1040ES (Español) Contribuciones Federales...
2000 Pak9 1040-ESV (OCR) Estimated Tax for Individuals...
1999 Form 1040EZ Income Tax Return for Single and Joint...
1999 Inst 1040EZ Instructions
1999 Form 1040NR U.S. Nonresident Alien Income Tax...
1999 Form 1040NR U.S. Nonresident Alien Income Tax...
File Listing Last Modified on: Thu, Jan 27, 2000 01:50:01 AM (716 files in list)

Review Selected Files Clear Selections

10. Click the **Review Selected Files** button. A new page will load.
11. The title of the form you chose to review will appear as a link on the page. Click this link.
12. The Adobe Acrobat Reader will automatically open, and your tax form will be displayed.



13. To print, click the **Print** button on the toolbar. *NOTE: Do not print using the File menu in the Web browser.*
14. To view another form, click the **Back** button twice. This will return you to the list of available tax forms. Select the new tax form you wish to view, and repeat steps 10-13.

The library will charge you _____ cents per page for printing.

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GATES foundation

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Printing IR \$ TAX FORMS

from the Internet

